

Section 6(f) Property Conversion Checklist

Project Name: _____ Job Number: _____

Contact Name: _____

Date Received: _____ Date Reviewed: _____ Reviewer: _____

(SAT = Satisfactory; INC = Incomplete; MIS = Missing; N/A = Not Applicable)

Answers are required for questions which have no N/A box.

I. Studies and Coordination

SAT INC MIS N/A

- | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | A. Coordinated with the RCFB and determined if the project will convert outdoor recreation property acquired or developed with financial assistance from the Land and Water Conservation Fund? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | B. Identified owner of the outdoor recreation property. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | C. Coordinated with owner of the outdoor recreation property. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | D. Written agreement from owner to relinquish the outdoor recreation property included. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | E. Coordinated with WSDOT Real Estate Services for appraisal of property. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | F. Coordinated with owner to identify replacement property of equal value. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | G. Coordinated with RCFB and owner concerning conversion package. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | H. Prepared conversion package and submitted to owner (sponsor).
<ol style="list-style-type: none">1. Sponsor submits conversion package to RCFB.2. RCFB staff reviews conversion package.3. If federal 6(f) funds involved, RCFB submits conversion package to National Park Service for review/concurrence.4. RCFB sends approved conversion package to sponsor.5. Sponsor signs conversion package and returns one copy to RCFB.6. Sponsor sends copy of signed conversion package to WSDOT region.7. RCFB will coordinate with sponsor and allow conversion to proceed. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | I. Sent copy of signed conversion package to ESO and Region Real Estate Services. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | J. Sent copy of signed conversion package to Region Real Estate Services. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | K. Sent copy of signed conversion package to ESO. |

General Comments: _____

